January 4, 2023
7:00 PM At Library

Call to Order: 7:02
Members Present: Nancy Verduin, Jerry Clark, Lennie Ambelang, Elizabeth Bray, Bob Barker, Steve Autenrieth, Nina Alstrom, Nancy Goguen, Victoria Oliviera, Elizabeth Stryker, Allison Porter, Mary Fran Daley, Maria Parrella, Anita Gandhi, Gladis Manare, Meghan Scott

Guests present: Kathleen Doran, Kathy Peachey

- President’s remarks
  - No new info
- Welcome prospective members
  - Kathleen Doran
  - Nominations committee 2nd by Megan Scott – approved
- Nominating: Nancy G
  - Co-VPs Lennie and Elizabeth 2nd by Nancy – no opposition
  - Jose stepping down
  - Need new co-chairs for Fundraising committee, co-chairs for Youth Programs, and general committee sign up.

<table>
<thead>
<tr>
<th>2023 Committee Assignments/Task Forces</th>
</tr>
</thead>
<tbody>
<tr>
<td>*committees with no co chair</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Finance*</th>
<th>Fundraising*</th>
<th>Nominating*</th>
<th>Programs/ Movies/ youth</th>
<th>PR/ National Friends</th>
<th>Volunteer*</th>
<th>Campaign</th>
<th>Letters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Bray</td>
<td>Vacancy (Co Chair)</td>
<td>Nancy Goguen</td>
<td>Youth Chair vacant</td>
<td>Jose Borbolla- Escobosa (Co Chair)</td>
<td>Victoria Oliveira-</td>
<td>Nancy Verduin</td>
<td>Elizabeth Bray- tax</td>
</tr>
<tr>
<td>Bob Baker</td>
<td>Steve Autenrieth</td>
<td>Steve Autenrieth</td>
<td>Co Chair- Jerry Clark</td>
<td>Gladis da Silva– Menarce (Co Chair)</td>
<td>Nina Alstrom</td>
<td>Meghan Scott</td>
<td>Ruth Darcy- Tax</td>
</tr>
<tr>
<td>Ruth Darcy</td>
<td>Lennie Ambelang</td>
<td>Lennie Ambelang</td>
<td>Need another member</td>
<td>Nina Alstrom</td>
<td>Need another member</td>
<td>Allison Porter</td>
<td>Allison Porter- Tax</td>
</tr>
<tr>
<td>Nancy Goguen</td>
<td>Jerry Clark</td>
<td>Steve Autenrieth</td>
<td>Co Chair- Lennie Ambelang</td>
<td>Bob Baker</td>
<td>Nina Alstrom (backup)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meghan Scott</td>
<td>Elizabeth Bray- youth</td>
<td>Victoria Oliviera</td>
<td>Meghan Scott- youth</td>
<td>Meghan Scott</td>
<td>Cheryl Maddaluna (new homeowner)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ruth Darcy</td>
<td>Elizabeth Stryker</td>
<td>Allison Porter- youth</td>
<td>Elizabeth Stryker</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Vice President Remarks- N/A
- Recording Secretary- Lennie (Nina back up)
  - November meeting minutes approved
- Correspondence – Nancy G
  - Thank you from the Navesink Brass
• Treasurer’s report- Bob Baker
  o Budget
    ▪ See end of the year report
      • Campaign expense actually covers 2 years
  o Campaign
  o Tax letters- Elizabeth – on track
• Library Update- Fran
  o Great programs over Winter Break
  o Hoping to finalize annual budget with Borough Council
  o Discussion of what will be present to council
• Reports by committee chairs-
  o Fundraising- vacant- Need new fundraising co chairs!
• Mini Golf- Lennie, Nina, Jerry, Nancy V –
  ▪ Still need contract with vendor – Jerry to follow up
  ▪ Holes-
    • Six possible sponsors still to be confirmed
    • Question regarding deadline for confirmation to allow for print materials
    • 2 tickets upon payment
    • Assigned holes to confirmed sponsors and discussed “hole friends”
  o Baskets- Lennie, Victoria, Elizabeth B, Ruth
    ▪ Approx basket value $100
    ▪ Lottery board- please consider chipping in $5 to $10 for the lottery board (basket) and give to Elizabeth S.
    ▪ All basket items to Lennie by 1/29 – will confirm items can be dropped off in Jill’s office
    ▪ Please update spreadsheet when donation ‘in hand’.
  o Raffle booklet listing
    ▪ 50/50 tickets
  o Scheduling- Nancy G. Elizabeth B, Nina
    ▪ Nancy will send out signup sheet
    ▪ Set-up to begin 2pm
  o Day food- Meghan, Cheryl, Elizabeth Nina
    ▪ What will we have – donut holes, pretzels
  o Craft? Need sign to get people in? Nina, Cheryl – approximately 250 kids, question as to budget for craft?
  o Adult night food/drink- Victoria, Jerry, Bob, Anita , Maria
    ▪ Asian Delight, Tsuki, Nicoletta, Ricky’s Thai, Need to solidify, and determine if we need catering to supplement and confirm
Publicity-
- Sandwich board (update date?)
- Flyers
- All social media
- Bubble!
- Get the word out
- Will be in Bernardsville News 1/26 and 2/2

Other:
- Discussion regarding the use of online ticketing
  - Is it worth the fees? Should a discount be given for presales?
  - Nina will help set up Eventbrite account
- Signs- if need any let me know (holes, sponsors for food/raffle, gifts at end of course)
- Kids Gifts at end of course? Elizabeth has contacted Tons of Toys – still need to confirm sponsor.
- Need to determine Items in storage

Have hotel for Rick Bolton
Have Ken Rent items- 4 tables, pretzel machine (if needed), coat racks
Have licenses
Discuss with insurance
Follow up meeting 1/18

Public Relations- Gladis and Jose
- Anything beside A Hole Lot of Fun?
- Publicity for monthly movies
- Applications submitted for sandwich boards

Programs- Lennie/Jerry
- Movie series- going forward plans- Jerry/Lennie
- Concerts – Proposed concert dates have been confirmed with library
- Youth- Need new members to help out
  - Suggestion of Noon Year’s Eve for kids if library is open

Volunteer Recognition- Victoria
- Thank you from the volunteers for the candy bags

Public Comments
- Foundation- Leslie
  - A notice will be sent before our January meeting next week to bring wine or $25 so the Foundation can donate 2 wine baskets to your Feb. 4th event.
  - The annual appeal brought in about $54.0 this year and the wine event profit number is still pending because our printing numbers are not in and they are high. I would guess we cleared $20.0 to $22.0.
• The 2023 budget will be presented at the January meeting for approval at the Feb. meeting. The investment committee decided to have Peapack-Gladstone Bank manage the Endowment fund.

• A new board will be approved at the Jan. meeting: Chair: Patrice Cummings  V.Chair Shikha Mayer  Secy: Rob Re and Treasurer: Anne Riley. Leaving will be Me, Jennifer Van Beveran, Judy Sutton, Judy Quigley, Eva Bostek-Brady and Joan Contess, many serving for 11 years. They will be missed.

• A giant thank-you to the Friends for all the support you have given the Foundation during my terms. It is very appreciated and I wish you all a blessed and healthy New Year. Leslie

• Old Business/New Business- None

• Next Board of Directors: 2/1