Call to Order 7:04pm

Members Present: Nancy Verduin, Nina Alstrom, Nancy Goguen, Bob Baker, Elizabeth Bray, Jose Borbolla-Escoboza, Lori Pakrul, Meghan H Scott, Steve Autenrieth, Victoria Oliveira, Gladis Menare, Alee Gunderson

President remarks- Nancy V.

- BOT update: Search committee has offered to a candidate who has accepted pending background check. Excited about working with her! Starts Nov 1.
- Board members wanted- The Bubble, word of mouth
  - 2 potential candidates from Bubble. Nominating to meet and interview.
  - Will likely report in Bubble since we have more opening, but Friends should spread the word about looking for board members.

Nominating- Nancy G

- Returning class- Dan’s rolling over for a year (If I say it often it will be true!) Ruth fills a previous vacancy

<table>
<thead>
<tr>
<th>Class of 2022</th>
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<tbody>
<tr>
<td>Ruth Darcy (2022- finish term, first 3 year- 2025)</td>
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<tr>
<td>Gladis de Silva Menare* (finishes John)</td>
<td>2019 start 2022 (3+ yrs as of 2022)</td>
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<tr>
<td>Jose Borbolla-Escoboza* (finishes Shawn) 2019 start, 2022 (3+ yrs as of 2022)</td>
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<td>Alee Gunderson (filling open seat- 2021 for partial year, then 2022 first 3-year term)</td>
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<td>Elizabeth Bray (filling Amy Demitt- 2021 for partial year, then 2022 first 3-year term)</td>
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- Openings- 4 (Dan, Pat, Lori, Debbie)
- Jose & Gladis will continue to lead PR committee
- Victoria has volunteered to take on chair for Volunteer; Nina & Alee signed up, but would like to have one more person on committee.
- Need more committee members for Nominating as well
- Fundraising – vacant, but mainly focused minigolf right now. Will need to fill Co-chair opening.
- Campaign – Nancy will need volunteers for help starting around June. Meghan will be happy to help.
**Vice President**

2022 Committee Assignments/Task Forces

*committees with no co chair*

<table>
<thead>
<tr>
<th>Finance*</th>
<th>Fundraising*</th>
<th>Nominating*</th>
<th>Programs/ Movies/ youth</th>
<th>PR/ National Friends</th>
<th>Volunteer*</th>
<th>Campaign</th>
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<tbody>
<tr>
<td>Elizabeth Bray</td>
<td>Vacancy (Co Chair)</td>
<td>Nancy Goguen</td>
<td>Co Chair: Alee Gunderson - youth</td>
<td>Jose Borbolla Escobosa (Co Chair)</td>
<td>Victoria Oliveira</td>
<td>Nancy</td>
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<tr>
<td>Bob Baker</td>
<td>Steve Autenrieth</td>
<td>Co Chair: Jerry Clark</td>
<td>Gladis da Silva – Menare (Co Chair)</td>
<td>Nina Alstrom</td>
<td>Alee Gunderson</td>
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<tr>
<td>Ruth Darcy</td>
<td>Lennie Ambelang</td>
<td>Co Chair: Lennie Ambelang</td>
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<td>Nancy G</td>
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</tr>
<tr>
<td>Alee Gunderson</td>
<td>Jerry Clark</td>
<td>Steve Autenrieth</td>
<td>Elizabeth Bray - youth</td>
<td>Meghan Scott</td>
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<tr>
<td>Nancy Goguen</td>
<td>Meghan Scott</td>
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<td></td>
<td></td>
<td>Ruth Darcy</td>
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**TASKS - Need volunteers**

- Tax letters for all contributions – Take over from Debbie. 180-200 donors. Will be reimbursed for materials and have templates for letters. **Elizabeth & Nina volunteered to help. Nancy also going to ask Gerry. Nancy/Debbie/Elizabeth to connect on next steps.**

- Letters to new homeowners – Take over from Debbie. **Nancy to ask Gerry.**

- Identify new homeowners / learn how to keep mailing listing current- Take over from Nancy- 30 minutes a month max. **Nancy to ask Gerry.**

- Post flyers- Gladis going forward- let us know if need help

- Annual campaign letter drafting. **Meghan volunteered to assist.**

- Campaign letter- need to get to printer, Foundation printing has been pending for WEEKS, so want to get ours to them this week. **Friends to look at draft letter and send Nancy any suggestions ASAP.**

- Meeting with Columbia Bank local manager - Nick - Possible mini golf sponsor, youth event on bank/finance/money(Alee)

- Thank you, Meghan for the Friends article, for the newsletter.

**Vice President Remarks -** Vacant- Need to fill this year, even if 2 co vice presidents

**Recording Secretary- Lennie (Nina back up)**

- September minutes- Lennie sent, email her updates.

- October minutes - Nina back up for Lennie tonight and will send

**Correspondence – Nancy G**

- No correspondence.

- Correction to prior comms: Nancy G. is NOT resigning!!
Treasurer's report - Bob Baker

- Talked through last two months' income and investments.
- Final audit report from CPA showing numbers we gave are correct for 2021.
- Bob will share hard copies with anyone who wants at next meeting.

Library Update - N/A.

Reports by committee chairs -

Finance: Elizabeth/ Bob

- Budget- roll 2021 as start for 2022. We have not been getting charged for print and online materials (things we used to get invoices for in the past; we’ve spent $0 to date, which is a big gap in current year expenses. Wait for new Director to be in seat and see if there’s catch up we need to do this year. We should try to get more info & access to bills to see if there’s opportunity to pay before end of fiscal.
- Elizabeth shared screen and talked through updates to 2023 draft budget (revenue & expenses). We are in a good position. Only a few potential adjustments; planning to work with new Director to finalize.
- Gladis looking into ideas for celebrating National Friends of the Library week. Consider allocating funds to expand how we celebrate next year (i.e. some towns give away t-shirts)? We have had promotional expenditures in the past; we do have $100 allocated for PR, but recognizing we may want to do more. Lots of options to expand what we do this week. Proposed increase of PR allocation to $500; Friends agree. We can adjust if we need more.

Programs - Dan until 10/22, Lennie/Jerry/ Alee

Movie series- going forward plans- Jerry/Lennie

- Sept 16 Coda – 7 attended (more than previous months
- Oct 21 Dune

Senior Breakfast and show -Lennie

- Senior Breakfast – Went well! 37 attendees (plus 2 toddlers in a stroller). Thank you to all who participated with food and/or volunteered for the event

Concerts – 2pm October 16th- ‘Beatles” - need to really promote!

- Sign up listing? What food? Expect full capacity. Lennie to start list for volunteers.
- December 11th - Navesink Brass. Fee is $600
Scarecrow stroll - October 15-30  Nina

- Scarecrow stroll 15th-30th: we are signed up, need to email picture of our scarecrow by 10/15 to be on website for online voting. Install during weekend of 10/15 (must be up no later than 2pm Sunday). We receive location assignment & can pick up zip ties at 1 Anderson. Crows must be removed by 11/1.
  - Have stands for outdoor – Bob has them at storage (Nina to let Bob know how many we need and give him a few days to get them)
  - Friends to email Nina with any ideas about scarecrow. Planning to promote minigolf.
- Do we tie into National Friends of the Library as well and have 1 here? (Oct 17-23)

Jolly Jamboree event (now called Winter Wonderland?) - Alee

- Currently talking to Downtown Bernardsville as they start planning. Pretty confident parade will happen that weekend, lots of kids participate.
- We can just pick a time where we want something to be offered at the library, and let Downtown know that’s what we’ll be doing so they can include in their programming and communications.

Fundraising - Debbie / vacant - Need new fundraising co chairs!

- Annual letter draft completed: Nancy, Lori, Debbie
- Finalize draft to go to printer next week for end of month mailing
- Mini Golf - Lennie, Nina, Jerry, Nancy V –
  - Packages in mail bin
  - Soft launch to prior sponsors - Jerry, Dan, Nancy, Bob
    - Nina to revise and send out to group, along with link to spreadsheet for Friends ownership of potential sponsor convos.
    - Between now and Nov, hoping for more updates from individuals with connections with prior sponsors.
    - York will sponsor hole!
  - Will start focusing future meetings on minigolf and discussing areas for volunteers and tasks.

Public Relations - Gladis and Jose

- October Friends of the library events 10/17- promote Scarecrow and Beatles/ Navesink Brass, Movies, what else?
- Gladis went to 34 places to put flyers up, and posted on social media – please like our posts! Gladis to let Friends know if she needs help in future.
• Gladis making appt at Somerset County Senior Center Office in Basking Ridge to discuss how we can engage more seniors in area.
• Downtown Bernardsville – Olivia: “wanted to connect about holiday event Wonderland Weekend. We are hosting a handful of holiday events throughout the weekend, so if you and/or the library have holiday themed events happening, we would love to add it to our calendar of events. The dates are December 2, 3 and 4.”
  o Nina to email her back & copy Gladis and Alee.

Volunteer Recognition- Lori/ Victoria
• Lori and Victoria to meet on Monday to talk through initial ideas about upcoming events
• Traditionally do goodie bags & cookies for staff and volunteers

Public Comments
Foundation- Leslie (representative to provide monthly updates to the Friends)
• #1 and most important, Thank-you for the Lottery Board, it has the most bids so far on the auction site and the members of the Foundation really appreciate it.
• #2 The invitations finally went out this week....please look at the Auction, we are 4 weeks behind in mailing and it end the 7th of November.
  www.BernardsvilleLibraryFoundation.org. Last year there were 27 items, this year we have 45!
• #3 The mystery bags at the Library are doing very well and there are some great gifts from the stores, businesses and restaurants in town. Items that are good for a family are marked...the bags are $20 and $40.....shop away!
• #4 We have not received a report at a Foundation meeting from the Friends since early in the year. I am away next week, so Shikha will chair the meeting, if you can catch us up on Happening @ the Friends, we would love to know
• #5 We had a lovely gift of $2000 to the endowment to honor the 90th birthday of a long time Library user; Phyllis Byouk. Her family donated and she was so thrilled on her birthday.

Old Business/New Business-
• N/A
Friends of the Bernardsville Public Library Board of Directors

Next Board of Directors: November 2, 7 PM- Annual reorganization meeting

Friends of the Bernardsville Public Library Key Dates 2022

Meetings: 12/7 if needed for mini golf
Concerts: October 16th, December 11th
Annual Campaign: November 2022
National Friends of the Library Week: October 17-23

Meeting agenda topic key dates:

1. October
   - Finance- Budget 2022 finalized
   - Campaign letter sent
   - Friends week celebration
   - Nominating committee- officers and committee chairs for 2022 finalized

2. November
   - Annual meeting
     - Budget approval
     - Committee Chair/Officers

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<tr>
<th>Class of 2022</th>
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<th>Class of 2024</th>
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<tbody>
<tr>
<td>(came in 2012) roll off Nov 2022- unless extended</td>
<td>Last 2 year term</td>
<td></td>
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<tr>
<td>Alex Gunderson (filling open seat- 2021 for partial year, then 2022 first 3- year term)</td>
<td>Nita Abetoom (May 2022)</td>
<td>Meghan Scott (Jamie retired from board)</td>
</tr>
<tr>
<td>Elizabeth Bray (filling Amy DeMilt- 2021 for partial year, then 2022 first 3- year term)</td>
<td>Lennie Ambelang (2023) Pam Isenberg</td>
<td>Vacant</td>
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Golf holes

Columbia Bank is a maybe

<table>
<thead>
<tr>
<th>2023</th>
<th>2022</th>
<th>2020 Status</th>
<th>Sponsor</th>
<th>FBPL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not in position to sponsor</td>
<td>Hole</td>
<td>Elite taxi &amp; Limo</td>
<td>Bob</td>
<td></td>
</tr>
<tr>
<td>Not in position to sponsor</td>
<td>Hole</td>
<td>BRCC 4 some</td>
<td>Jamie</td>
<td></td>
</tr>
<tr>
<td>Hole</td>
<td>Hole</td>
<td>Heimrel Law Firm</td>
<td>Debbie</td>
<td></td>
</tr>
<tr>
<td>Hole &amp; basket</td>
<td>Hole</td>
<td>J. Walker Salon</td>
<td>Jamie</td>
<td></td>
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<tr>
<td>Hole</td>
<td>Hole</td>
<td>York Optical</td>
<td>Steve</td>
<td></td>
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<tr>
<td>Jerry to contact</td>
<td>Hole</td>
<td>Regent Atlantic</td>
<td>Gerry</td>
<td></td>
</tr>
<tr>
<td>Jerry contacting Sue Demondy who has not responded</td>
<td>Hole</td>
<td>Somerset Vet Group Bridgewater</td>
<td>Jerry</td>
<td></td>
</tr>
<tr>
<td>Likely- Zenan Hasanovic- needs approval from budget committee</td>
<td>Hole</td>
<td>Affinity Credit Union</td>
<td>Jerry</td>
<td></td>
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</tbody>
</table>
likely--Bob spoke with David McNeil and he said he would think about it

<table>
<thead>
<tr>
<th>Hole</th>
<th>M. J. McNeil</th>
<th>Terry/ Pat</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hole</td>
<td>Gerry and Seos</td>
<td>Nancy</td>
</tr>
</tbody>
</table>

Yes- mary Pantinto

| Hole & basket | Bernards Inn | Jerry |

Yes- Connor Gleeson

| Hole & basket | Camp Bow Wow | Jerry |

Yes

Yes

| Hole | Friends of the Library #1`8 | Nancy |

Yes

| Hole | Board of Trustees (Bedwell) | Nancy |

Yes

| Hole | Richard Diegnan | Nancy |

Yes

| Hole | Diamond Dream | Dan |

Yes-Tom Woods

| Hole | Ludlow | Dan |

- Golf range out of business

Friends of the Bernardsville Public Library – 2022-Roster- Revised Oct 2022

Officers:

- President: Nancy Verduin (Craig) 2024 nhverduin@gmail.com 50 Ambar Place 221-0572 265-4818
- Vice Pres: Vacant
- Treasurer: Bob Baker (Rosalie) 2024 robert.baker@verizon.net 61 Olcott Avenue 953-9482 884-8045
- Record Sec & Program Co Chair: Lennie Ambelang (Jay) 2023 lma1024@yahoo.com 21 Mullins Lane 623-252-8636
- Program Co Chair: Terry/Pat

Committee Chairs:

- Finance: Elizabeth Bray (Greg) 2022 earmstrong520@gmail.com 11 Dobbs (917) 692-7371
  - LOA: Gerry O’Donovan (Seos)
  - Loan: xtdolovan@gmail.com 81 Mountaintop Rd 255-5022
- Fundraising: Debbie Helmer (Wolfgang) 2023 helmerlawfirm@yahoo.com 27 Highview Avenue 766-2916
- Nominating: Nancy Goguen 2023 n.goguen@yahoo.com 142 Old Army Road 696-0805 304-8335
- Program: Dan Lincoln (Kato) [last year] 2022 dwlincolnra@yahoo.com 28 Olcott Avenue 204-0088 285-1915
  - Co Chair: Jerry Clark 2023 jerryclark128@gmail.com 647-9156 655-5035
  - Co Chair: Gladis Menare (Jesse) 2022 davislaws@hotmail.com 45 Mullins Lane

Co Chair: Jose Borbolla (Gladis) 2022 jborbolla@yahoo.com 45 Mullins Lane 862-200-8010

Vol, Recog: Lori Pakrul (David) 2024 lopakrul@yahoo.com 66 Old Army Road 953-0805 448-9849

Board Members:

- Nine Alstrom (Ryan) 2023 ninealstrom@gmail.com 162 Claremont Rd (973) 461-9192
- Stephen Autierleth (Lois) 2023** sautierleth@att.net 18 Columbia Drive 766-3362
- Ruth Darby 2022 Ruth.darcy@gmail.com 9 Mine Ave 917 361 4246
- Victoria Oliveira (John) 2024 vicelia@aol.com 48 Chilton Street 247-1319
- Meghan Scott 2024 mnhscott@gmail.com 16 Woodland Rd (202) 341-2060

Library Director:

Vacant

Main Library # 908-766-0118 XXXX@bernardsvillelibrary.org Director’s Office # 766-0659

Board of Trustees:

Nancy Verduin nhverduin@gmail.com 221-0572 265-4818

Foundation:

Leslie Brown-Witt Chair lbrownwitt@aol.com (Office) 908-766-9888