

**MINUTES OF THE BERNARDSVILLE PUBLIC LIBRARY  
MEETING OF THE LIBRARY BOARD OF TRUSTEES  
February 29, 2024**

ATTENDANCE: John Bertoni, Joan Contess, Amy DeMilt, Rich Diegnan, Mark Krook, Robert Re, and Nancy Verduin were present. Mary Fran Daley, Executive Director of the Library was in attendance.

President Bertoni called the Board of Trustees (“Board”) meeting to order at 5:04 p.m. and read the Open Meeting Notice as follows:

**Notice of Meeting:**

- In accordance with the Open Public Meeting Act (c.231, P.L. 1975), written notice of this regular meeting has been sent to the following newspapers: The Bernardsville News and The Daily Record. Written notice has also been sent to the Borough Clerk and posted on the Library’s website.
- The agenda and documents to be discussed at this meeting are available for review in advance of today’s meeting on the [Library’s website](#), and at the Library’s circulation desk during regular library hours.
- Members of the public are invited to comment either during the public comment period of the meeting or by submitting written or emailed comments in advance of the meeting. All commenters should identify themselves by name and street address and limit their comments to three minutes.

**Finance Committee:**

Mr. Krook led the discussion about the draft 2024 budget. Specifically addressed was the following:

- The significant changes include:
  - Amount out of reserves represents the underspend in 2023 as well as 2024 allocation.
  - Reduction in Foundation donations
  - The overall budget request to the Borough is 2% over 2023 Borough funding, in line with the overall Borough guidelines.
  - The drop in the computer and technology line represents that only 1 bill from MAIN will be due in 2024 and all years going forward.
  - The benefits line is actual based on current staff members’ selection of benefits.
  - Professional services includes the cost to join the cooperative, required for the library to contract with the new cleaning service.
- President. Bertoni moved to approve draft 2024 for presentation to the Borough, seconded by Mr. Krook and approved by roll call vote.

The dumpster will be delivered on Wednesday of next week, with the project to start the following weekend.

President Bertoni moved to close the meeting at 5:15

Respectfully submitted.

Nancy Verduin  
Secretary  
Bernardsville Library Trustees