

June 5th, 2024
7:00 start- Zoom only

Attendees: Nancy G, Mary Fran D, Nina A, Victoria O, Bob B, Kathy P, Cheryl M, Allison P, Gladis M, Meghan S, Carolyn D, Jerry C, Elizabeth S, Kathleen D, Representative from Foundation

President's remarks- Nancy G

Next Board of Directors: July 3 or 10th- what works best?
- July 10th is better

Board of Trustees- Nancy V:

The Board is pleased to announce that the budget has been approved. The focus of the board has been on the capital plan including both the planned renovations of the bathroom and the unexpected renovations because of the water damage. Kudos to the library team for managing through the ordeal with minimal disruption. Looking forward to the suggestions recommended library consultants, Creative Library Concepts, and championed by the library team.

Public Comments- Foundation- Patrice

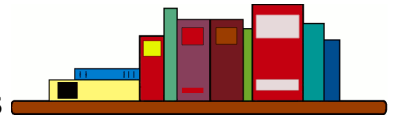
- Representative: annual appeal letter went out; receiving donations at a steady rate. Letter going out soon for Grand Raffle (50/50); will begin collecting at Farmer's Market, Starbucks, etc.

Vice President Remarks- Vacant- Need to fill this year, 2 co vice presidents?
Foundation meeting June 11

Recording Secretary- Nina
May minutes approved

Correspondence — Nancy G
- Bob shared thank you letter to Friends from library staff

Treasurer's report- Bob Baker
- Financial reports shared during meeting
- Raffle license renewed for 2 years
- CPA paid and working on NJ Charitable report by end of June



Library Update- Fran

- Had to deal with flood that required removal of a lot of carpeting in various areas, expecting new carpet to ship very soon
- Busy with construction; restrooms are coming along very well; staff and patrons have all been amazing and flexible throughout
- Staff very much appreciates the moral support of the Friends, as well as staff appreciation luncheon
- Community in Crisis offered professional development on delivering Naloxone
- New full-time circulation team staff member has been onboarded; he is fluent in Spanish and will be helpful with signage
- Through Workforce Development Board, another employee joining staff this summer, as well as a teenager coming to support summer reading program and social media content
- MAIN library system trialing ASL resources
- Piloting 'Palace Project' app for e-books; will have same content from Libby/Overdrive, plus additional content from the state library. Has particularly robust YA and Spanish language collections.
- Borough passed budget! Thank you to everyone who showed up to support during presentations and advocate for support to the library.
- If anyone is interested in Board of Trustees discussions about potential updates to library, meeting will be third Tuesday in July

Reports by committee chairs-

Programs Adult- Jerry

Beatles May 19 – 40 attendees (plus band and Friends for total of 48)

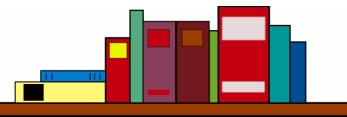
Congrats to Jerry and Laurie for ensuring the venue worked for the event. The event was well received by the collective Beatles fans from under 1 year of age to over 70!

Senior Breakfast and show June 7th

Sign UP Genius – please look and see how you can support this event!

Fred Miller booked for June 7 (Senior Breakfast), Gershwin tribute

Very grateful for Community in Crisis staff for allowing us to use their space; confirmed that all is on track for 6/7. Ideally will have a few people over at the library (as well as sign). Doors open 9:30. We are set on tables and chairs. Will have folks stationed at



library to redirect anyone arriving to the right place (especially buses before people get off). Cheryl will try to reach out to let them know where to go ahead of time. Also planning to get some trays from Bernards Café (bacon, eggs, and French toast).

Programs- Youth- Meghan & Allison

Various signups for summer programs: please check Sign-Up Genius and sign up for some of the below events when you are available!

- Wednesday 6/26 (NEW DATE): 2 sessions (morning and afternoon) for summer reading program kick-off. Will be a few different activities around the room and kids will be dropping in throughout. Need a few people to help keep the event organized and help kids, light set-up and clean-up. At same time, need a different group of people (4 volunteers) to help parents register on the computers; library is using new system for summer reading, so everyone will need to re-register.
- Three adventure story times on Thursday mornings; need volunteers to make sure kids know where they need to be, stay where they need to be, help keep event orderly
 - o Kiwanis Park 7/18 (ice cream truck is coming!)
 - o Town Pool 8/1 (TENTATIVE DATE – will confirm)
 - o Stirling Stables 8/15 (requiring participants to sign a waiver; volunteers will likely man a table and make sure people sign waivers)
- End of Summer celebration Wednesday 8/21 from 6-7pm – ask for volunteers from 5:30-7:30 to support set-up and clean-up. Have three volunteers already, could use one more.

Nominating- Nancy G

Volunteer Recognition- Victoria

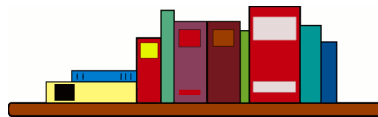
May 10th luncheon recap & thank you for those who organized & hosted the event!
Enjoyed using rotunda. (Victoria, Kathy and Anita)

Fundraising- vacant- **Need new fundraising co-chairs!**

- o Planning meeting June- can we fit another event in? what would it be?
- o Campaign committee draft of the letter by end of June- Meghan, Allison, Carolyn, Nina

Public Relations- Gladis

- o October 20-26 is National Friends Week. We will celebrate over the month, with these potential events/activities:



- Current lineup: See tentative schedule

National Friends of the Library week October 20-26

October – all month- Display mini art canvases.

October 17- Thursday night- Support, Sip and Shop

Cost: Ad in paper to promote or promote with Mainstreet B Ville? Gladis will check and share info next meeting for decision.

October 20- Sunday- Maybe Spelling Bee

Pat McMillin- Middle School- she will help and be a judge.

Sweetie Janai- Kumon- she will help and be a judge, maybe donation.

Cost- Prizes, food (maybe have sponsorship from Kumon) **\$400**

October 21- Monday (?)

October 22- Tuesday Singing Bowl Meditation **\$300**

No charge to patrons- ok

6:30-7:30 Tues Oct 22 &

Limit to 20-25 (have to lie down)

October 23- Wednesday

Diane Lang speaker? Tentative/date and which presentation cost?

\$350 for one hour, includes Q&A and hand-out about presentation

Friends voted in favor and ok with price

Topic is Positive Aging, recommend early evening (6:30)

October 24 Thursday- Wine Tasting? There will be some cost associated with the event.

Tentative- \$25 per person

October 25 Friday

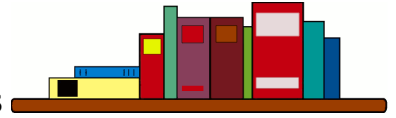
October 26 Saturday – Arts Reception? Prizes, food/drinks, fun activities?

- Nina's parents are musicians and can play for any type of reception if we'd like

- We should make sure there aren't any Halloween activities for kids that day so we don't overlap

Ongoing activities (not date driven)

- Bookmark contest- Nina
- Book riddle treasure hunt- Nina



- Public Art voting?

Old Business/New Business- None.

Next Board of Directors: **July 10th**

Friends of the Bernardsville Public Library Key Dates 2024

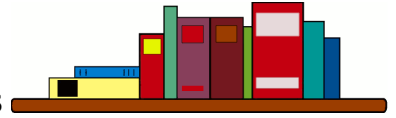
Meetings Aug 7, Sept 4, Oct 2, Nov 5
Concerts: Harpist booked for October 6
Gerard & Diane for November 17

Annual Campaign: November 2024

National Friends of the Library Week: October 20-26, 2024

Meeting agenda topic key dates:

1. **June**
 - Senior breakfast
 - Campaign task force preliminary planning
2. July
 - Fund raising update
 - Friends Celebration task force plans formalized
3. August
 - Volunteer committee- Junior Recognition award planning- Sept?
 - Finance-Initial Budget development
 - Finalize annual letter
 - Finalize campaign details/ letter/listing
4. September
 - Finance- Preliminary Budget 2025 presented
 - Nominating committee- initial discussion officers and committee chairs for 2019
 - Public Relations- Newsletter Nov/Dec (this is the annual letter)
5. October
 - Finance- Budget 2024 finalized
 - Campaign letter sent
 - Friends week celebration



- Nominating committee- officers and committee chairs for 2024 finalized
- 6. November
 - Annual meeting
 - Budget approval
 - Committee chairs
 - Officers